



AGENDA

Regular Council Meeting held in Council Chambers at #6, 3rd Ave. W, Empress, AB
On
Wednesday August 12, 2026, at 10:00 a.m.

1. **Call to Order:**
2. **Adoption of Agenda:** August 12, 2026, Regular Council Meeting Agenda
(approve the agenda as is or with amendments)
3. **Adoption of Minutes:**
 - a) June 17, 2026, Regular Council Meeting.
(approve minutes as presented or with amendments)
 - b) June 23, 2026 Special Council Meeting
(approve minutes as presented or with amendments)
4. **Delegations:** a) None
5. **Reports:**
 - a) Committee and Council Reports
 - i. Mayor Martin
 - ii. Councillor Kennedy*(that the committee and Council reports, as verbally presented, be accepted for information)*
 - b) Financial Report
 - i. Cheque Listing
 - ii. Account Balance
 - iii. Revenue and Expense Report*(that the financial report be accepted for information.)*
 - c) Public Work's Report
(that the public works report be accepted for information.)
 - d) Interim Chief Administrative Officer's Report
(that the Interim CAO report be accepted for information.)
6. **Information and Correspondence:**
 - a) Atco Municipal Electric Distribution System Franchise Agreement 5 year Extension
 - b) LGFF Funding Letter



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c) Wellness Center Information Session, August 25, 2026

7. **Old Business:** A) **Cemetery Policy / Bylaw**

Council asked Administration to bring the Cemetery Bylaw and Policy to the April 15, 2026. On April 15 Council gave first reading to the bylaw. Bylaw needs review for second and third reading.

Option 1 *(that the Council give second and third reading to the cemetery bylaw.*

Or direct administration to revise the bylaw and bring it back to council at a future council meeting.

Option 2 *(some other direction as provided by Council at meeting)*

8. **New Business:**

A) **Village of Empress Library Board**

Request to add Elaine Booker as Authority to Review Financial Reports for the Village of Empress Library.

Option 1 Motion to assign Elaine Booker as Authority to Review Financial Reports.

Option 2 *(Some other direction as provided by Council at meeting)*

B) **Tax Roll 25310 L31 B25 5043AV 516 – 3 Street West**

Motion to set resolution to not enforce further tax costs as the lot is going back to the Village.

C) **By-Election 2026**

Motion to establish byelection Nomination date as September 8, 2026 from 10:00 am to 12:00 noon at the Village Office.

Motion to establish Election Day as October 5, 2026 for the Byelection for 1 Council position.



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D) **Employee Rates of Pay**

Accept new rate of pay for Interim Chief Administrative Officer.

E) **Gravel Pit Permitting**

We ask that Special Areas assist the Village of Empress with all work related to an Updated Activities Plan (UAP) for the currently registered gravel pit (Approval 398068-00-00.) This work would include all regulatory submissions, aerial surveys and test hole excavation and logging.

Option 1: *Motion to accept Gravel Pit Permitting from Special Areas—ask Carrie*

Option 2: *(some other direction as provided by Council at meeting)*

F) **2025 Tax Arrears Public Auction**

There are two properties that are set to go to public auction September 15, 2026 2 pm due to owing tax arrears, 119 2nd Ave West (Plan 5043av block 19 lots 1-2) and 111 2nd Ave West. (Plan 5043av block 19 lots 3-5)

Terms and Conditions for the Public Auction. There are a number of motions that will need to be made related to the matter.

- Council must approve the terms and conditions of the auction
- Council has set the reserve bid for the parcel as the assessed value of the properties. 119 2nd Ave west is assessed at \$5090.00. 111 2nd Ave West is assessed at \$7350.00.
- It is recommended that a motion be made to add tax-recovery costs to the tax roll.

(that the presented Terms and Conditions of Sale for the 2026 Public Auction are hereby approved.)

AND

(That the reserve bid for at the 2025 Public Auction for 119 2nd Ave West (Plan 5043av block 19 lots 1-2) be set at \$5090.00 and 111 2nd Ave West. (plan 5043av block 19 lots 3-5) be set at \$7350.00)

AND

(that pursuant to 553(1)(f) M.G.A., the addition of all tax recovery costs to the relevant rolls is hereby approved.)



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- G) **Letter of Intent** to purchase and amalgamate two lots for development of a small cabin with attached garage.
Lots are: Lot 35 B20 5043AV and Lot 36-37, Block 20 Plan 5043AV

Option 1 That Council accepts the letter of intent and offer for the two lots.

Option 2 *(Some other direction as provided by Council at meeting)*

H) **Removal of Dutch Elm Diseased Trees**

Option 1 Motion to remove DED Trees as soon as possible after October 1, 2026 as per the Living Tree Environmental Survey.

Option 2 *(Some other direction as provided by Council at meeting)*

9. **Closed Session:**

10. **Next meeting:** September 16, 2026, at 10:00 am

11. **Adjournment:**