



AGENDA

Regular Council Meeting held in Council Chambers at #6, 3rd Ave. W, Empress, AB
On

Wednesday May 20, 2026, at 10:00 a.m.

1. **Call to Order:**

2. **Adoption of Agenda:** May 20, 2026, Regular Council Meeting Agenda
(approve the agenda as is or with amendments)

3. **Adoption of Minutes:**
 - a) April 15, 2026, Regular Council Meeting.
(approve minutes as presented or with amendments)

 - b) April 29, 2026, Special Council Meeting.
(approve minutes as presented or with amendments)

4. **Delegations:**
 - a) Empress Historical Society

The Empress Historical Society is requesting a letter of support from Council to permit Special Areas to conduct an occupancy load assessment for the building in relation to fire safety code requirements. The assessment will determine the maximum number of people permitted within the facility while ensuring compliance with applicable fire safety regulations.

 - b) RCMP

5. **Reports:**
 - a) Committee and Council Reports
 - i. Mayor Martin
 - ii. Deputy Mayor Robson
 - iii. Councillor Kennedy*(that the committee and Council reports, as verbally presented, be accepted for information)*

 - b) Financial Report
 - i. Cheque Listing
 - ii. Account Balance
 - iii. Revenue and Expense Report*(that the financial report be accepted for information.)*

 - c) Public Work's Report
(that the public works report be accepted for information.)



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- d) Chief Administrative Officer's Report

(that the CAO report be accepted for information.)

6. **Information and Correspondence:**

- a) Atco Franchise Fee Statement and report
b) FCM Conference Edmonton

7. **Old Business:** A) **Bylaw review matrix Action or task List**

B) Motion to Lift from Table Purchase an Asphalt Seal Spray System

C) Purchase An Asphalt Seal Spray System

To seek Council approval for the purchase of an asphalt seal coat spray system to support roadway maintenance and the protection of the Village's airport runway infrastructure.

2. Background

The Village of Empress is responsible for maintaining both municipal roads and the local airport runway. The Village already owns crack sealing equipment; however, crack sealing alone does not protect asphalt from further deterioration. Seal coating is required to protect surfaces, prevent water infiltration, and extend asset life.

Option 1 (THAT Council approves the purchase of one (1) PAS70G Marathon Seal Coat Spray System and materials in the amount of \$21,404.00 (plus GST);

AND THAT funds be allocated from the 2026 Public Works or Infrastructure budget;

AND FURTHER THAT the equipment be used for municipal roads and the airport runway.

Option 2 *(some other direction as provided by Council at meeting)*

8. **New Business:**



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A) **Cemetery Policy / Bylaw**

Council asked Administration to bring the Cemetery Bylaw and Policy to the April 15, 2026, Council meeting so that they can review these documents. They are in your package for review.

Option 1 *(that the Council direct administration to revise the bylaw and bring it back to council at a future council meeting.*

Option 2 *(some other direction as provided by Council at meeting*

B) **Request for Installation of Highway Traffic Weather Cameras – Highway 41 near Sandy Point**

The purpose of this report is to seek Council approval to formally request the installation of Alberta highway traffic weather cameras along Highway 41 in the vicinity of Sandy Point.

Option 1 That Council authorize Administration to submit a formal request to the Government of Alberta, Ministry of Transportation and Economic Corridors, requesting the installation of provincial highway traffic weather cameras along Highway 41 near Sandy Point, and further authorize the Mayor to sign the attached letter on behalf of the Village of Empress.

Option 2 *(some other direction as provided by Council at meeting*

C) **Strategic Plan Survey**

The purpose of this report is to provide Council with a summary of the feedback received through the Village of Empress Strategic Planning Community Feedback Survey. The survey was conducted to gather resident input regarding community priorities, infrastructure, growth, fiscal responsibility, and overall strategic direction for the Village. A total of 14 completed responses were received.

Option 1 *(that the Council accept the survey as information.*

Option 2 *(some other direction as provided by Council at meeting*

D) **AAMA Airport Conference & Training Seminar June 8 – 12, 2026**

See Report

E) **Advertising Bylaw 2018-2**



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The purpose of this report is to provide Council with the rationale and recommendation for adopting the proposed Advertising Bylaw No. 2026-03, which will replace the current Advertising Bylaw No. 2018-02.

F) Fire works for July 1, 2026

Councillor Kennedy has brought forward the following request for Council consideration:

The purpose of this report is to request Council approval for financial support in the amount of \$1,500 toward a community fireworks display as part of the Canada Day celebrations scheduled for July 1, 2026.

G) Proposal for Demolition for the Old Motel

We have received a bid on the demolition of the old motel in the amount of \$185,000.00 Plus GST

Option 1:

Accept the proposal from Strongcore Ventures Inc. and authorize Administration to proceed, subject to identifying an approved funding source.

Option 2:

Direct Administration to initiate a formal procurement process (Tender or RFP) to obtain additional competitive bids for the demolition project.

Option 3:

Receive the proposal for information and defer consideration to a future budget year.

9. **Closed Session:**

10. **Next meeting:** June 17, 2026, at 10:00 am

11. **Adjournment:**