



REGULAR COUNCIL MEETING

Wednesday, April 15, 2026 at 10:00 am

Held at the Village of Empress Council Chambers, #6 3rd Ave, Empress

PRESENT: Council: Mayor Dawna Martin
Deputy Mayor Kasmira Robson
Councillor Amber Kennedy

Administration: Jerry Gautreau, CAO
Tamara Ravenwood, Municipal Clerk

Gallery 7

REGRETS: Administration: Carrie Loose, Assistant CAO

DELEGATIONS: Jerica Filanti and Delayne Sackman, MNP
(by TEAMS)

| | MOTION # | |
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| 1. | CALL TO ORDER | Mayor Dawna Martin called the Council Meeting to order at 10:00 am. |
| 2. | ADOPT AGENDA 063-2026 | MOVED by Mayor Dawna Martin that the agenda be adopted as amended, with the addition of: Correspondence items e) and f) and In Camera item 9.a). CARRIED |
| 3. | ADOPT MINUTES 064-2026 | MOVED by Mayor Dawna Martin to adopt the minutes of the March 11, 2026 Regular Council Meeting. CARRIED |
| 4. | DELEGATIONS | The 2025 Audited Financial Statements were presented by Jerica and Delayne from MNP. (see New Business) |
| 5. | REPORTS 065-2026 | MOVED by Deputy Mayor Kasmira Robson that the Committee and Council Reports, as verbally presented, be accepted for information. CARRIED |



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| | 066-2026 | MOVED by Councillor Amber Kennedy that the Financial Report be accepted for information. CARRIED |
| | 067-2026 | MOVED by Mayor Dawna Martin that the Public Works Report be accepted for information. CARRIED |
| | 068-2026 | MOVED by Deputy Mayor Kassie Robson that the CAO Report be accepted for information. CARRIED |
| 6. | INFORMATION AND CORRESPONDENCE | <ul style="list-style-type: none"> a) Atco Franchise Fee Statement b) Telling Your Story – item tabled c) Viability Review Support Group letter d) Policing cost sharing – approx. \$7800 this year e) Empressive request |
| | 069-2026 | MOVED by Councillor Amber Kennedy that the placement of tables and chairs on the boulevard in front of That's Empressive this summer is approved. CARRIED f) Email about bylaw infraction |
| 7. | OLD BUSINESS | <ul style="list-style-type: none"> A) Bylaw Review Matrix Action or Task List B) Council Policy-Management of unreasonable conduct by members of the public |
| | Conduct Policy 070-2026 | MOVED by Mayor Dawna Martin that Council directs Administration to draft an updated Standards of Professional Conduct Policy for review at the next regular Council meeting. CARRIED |



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| 8. | <p>NEW BUSINESS Audited Financial Statements 071-2026</p> <p>2026 Tax Bylaw 072-2026</p> <p>073-2026</p> <p>074-2026</p> <p>075-2026</p> <p>Cemetery Policy 076-2026</p> <p>Cemetery Policy 077-2026</p> | <p>MOVED by Councillor Amber Kennedy that the Audited Financial Statements for the Year Ended December 31, 2025 be accepted, as presented. CARRIED</p> <p>MOVED by Mayor Dawna Martin that Bylaw 2026-01, a bylaw to authorize the several rates of taxation imposed for all purposes for the year 2026 for the Village of Empress, be given first reading, as presented. CARRIED</p> <p>Moved by Deputy Mayor Kassie Robson that Bylaw 2026-01, a bylaw to authorize the several rates of taxation imposed for all purposes for the year 2026 for the Village of Empress, be given second reading, as presented. CARRIED</p> <p>Moved by Councillor Amber Kennedy that Council give unanimous consent to consider third reading of Bylaw 2026-01, as presented. CARRIED Unanimously</p> <p>Moved by Mayor Dawna Martin that Bylaw 2026-01, a bylaw to authorize the several rates of taxation imposed for all purposes for the year 2026 for the Village of Empress, be given third and final reading, as presented. CARRIED</p> <p>Moved by Mayor Dawna Martin that Council directs Administration to draft an updated Cemetery Policy for review at the next regular Council meeting. CARRIED</p> <p>MOVED by Deputy Mayor Kassie Robson that Council directs Administration to draft an updated Cemetery Bylaw for review at the next regular Council meeting. CARRIED</p> |
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| 9. | CLOSED SESSION | The gallery was dismissed at 11:17 am. The Council moved into closed session, per ATIA Sec. 19 at 11:18 am. The Council moved out of closed session at 11:36 am. No motions arose from this closed session. The gallery was welcomed back at 11:37 am for questions. The gallery was dismissed at 11:52 am. The Council moved again into closed session, per ATIA Sec. 19 at 11:53 am. The Council moved out of closed session at 2:10 pm. |
| 10. | NEXT MEETING | Regular Council Meeting May 20th, 2026 10:00 a.m. |
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| 11. | ADJOURNMENT | Meeting was adjourned at 2:14 p.m. |

Dawna Martin, Mayor

Jerry Gautreau, CAO