



REGULAR COUNCIL MEETING

Wednesday, March 11, 2026 at 10:00 am

Held at the Village of Empress Council Chambers, #6 3rd Ave, Empress

PRESENT: Council: Mayor Dawna Martin
Deputy Mayor Kasmira Robson

Administration: Jerry Gautreau, CAO
Carrie Loose, Assistant CAO
Carol Dawson, Municipal Clerk

Gallery 6

REGRETS: Council: Councillor Amber Kennedy

	MOTION #	
1.	CALL TO ORDER	Mayor Dawna Martin called the Council Meeting to order at 10:00 am.
2.	ADOPT AGENDA 052-2026	MOVED by Mayor Dawna Martin that the agenda be adopted as presented. CARRIED
3.	ADOPT MINUTES 053-2026	MOVED by Deputy Mayor Kasmira Robson to adopt the minutes of the February 18, 2026 Regular Council Meeting. CARRIED
4.	DELEGATIONS	a) Municipal Viability Advisors Alberta Municipal Affairs
5.	REPORTS 054-2026	MOVED by Deputy Mayor Kasmira Robson that the Committee and Council Reports, as verbally presented, be accepted for information. CARRIED



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	055-2026	MOVED by Mayor Dawna Martin that the Financial Report be accepted for information. CARRIED
	056-2026	MOVED by Deputy Mayor Kasmira Robson that the Public Works Report be accepted for information. CARRIED
	057-2026	MOVED by Mayor Dawna Martin that the CAO Report be accepted for information. CARRIED
6.	INFORMATION AND CORRESPONDENCE	a) Atco Franchise Fee Statement b) MNP Audit Service Plan c) Alberta Budget Review
7.	OLD BUSINESS	A) Bylaw Review Matrix Action or Task List B) E -Scribe Diligent Community or some other recording of meeting's program. Option 1 <i>(that Council approve one of the suggest programs and make a budget adjustment to allow for such a program.</i> Option 2 <i>(some other direction as provided by Council at meeting time.)</i> MOVED by Deputy Mayor Kasmira Robson to direction Administration to purchase and set up multimedia equipment for the purpose of recording and uploading Council meetings with a budget of \$1500 to come out of Reserves. CARRIED
	Live Recording of Council Meetings 058-2026	



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	Respectful Workplace Policy 059-2026	C) MOVED by Mayor Dawna Martin to bring “Respectful workplace Policy” to next Council Meeting. CARRIED
	Lies and Misinformation 060-2026	D) MOVED by Deputy Mayor Kasmira Robson to accept Lies and Misinformation Statement from Council as presented and for it to be posted on Village Website and send a copy to Municipal Affairs. CARRIED
8.	NEW BUSINESS Cemetery Spring Clean Up 061-2026 Cemetery Policy 062-2026	Bruce Johnson Email MOVED by Mayor Dawna Martin the Village Maintenance Staff will work with Bruce Johnson for coordinating Spring Bee Clean Up with notice at the Village Cemetery. CARRIED Moved by Mayor Dawna Martin to bring forward the Cemetery Bylaw and Policy to the next Council Meeting. CARRIED
9.	CLOSED SESSION	
10.	NEXT MEETING	Regular Council Meeting April 15, 2026 10:00 a.m.
11.	ADJOURNMENT	Meeting was adjourned at 12:09 p.m.



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A handwritten signature in blue ink that reads "Dawna Martin".

Dawna Martin,

Mayor

A handwritten signature in blue ink that reads "Jerry Gautreau".

Jerry Gautreau, CAO (Acting CAO)