



REGULAR COUNCIL MEETING

Wednesday, December 17, 2025 at 6:30pm

Held at the Village of Empress Council Chambers, #6 3rd Ave, Empress

PRESENT: Council: Mayor Dawna Martin
Deputy Mayor Kassie Robson
Councillor Amber Kennedy

Administration: Jerry Gautreau, CAO (by Zoom)
Carrie Loose, Assistant CAO
Carol Dawson, Municipal Clerk

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	MOTION #	
1.	CALL TO ORDER	Mayor Martin called the Council Meeting to order at 6:30 pm.
2.	ADOPT AGENDA 181-2025	MOVED by Deputy Mayor Kassie Robson that the agenda be adopted as amended, to include under 8. New Business: C) New Policy "Management of Unreasonable Conduct" D) Empress and District Fine Arts Culture and Leisure Society a) Lease Renewal b) Hall Renovations CARRIED
3.	ADOPT MINUTES 182-2025	MOVED by Mayor Martin to adopt the minutes of the 26 November 2025 Regular Council Meeting, as presented. CARRIED MOVED by Councillor Kennedy to adopt the minutes of the 10 December 2025 Special Council Meeting, as presented. CARRIED
4.	DELEGATIONS	Laura Munro, Empress and District Fine Arts Culture and Leisure Society
5.	REPORTS 183-2025	MOVED by Mayor Martin the Committee and Council reports, as verbally presented, be accepted for information. CARRIED



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	184-2025	MOVED by Councillor Amber Kennedy that the Financial Report be accepted for information. CARRIED
	185-2025	MOVED by Mayor Dawna Martin that the Public Works Report be accepted for information. CARRIED
	186-2025	MOVED by Deputy Mayor Kassie Robson that the CAO Report be accepted for information. CARRIED
6.	INFORMATION AND CORRESPONDENCE 187-2025	a) Atco Franchise fee 2025
7.	OLD BUSINESS	a) Bylaw Review Matrix Action or <i>Task List</i>
8.	NEW BUSINESS Records 188-2025 Council Meeting Times 189-2025 Policy Review 190-2025 Empress and District Fine Arts Culture and Leisure Society 191-2025	MOVED by Councillor Amber Kennedy that the list of records that were disposed of December 10, 2025 be accepted for information. CARRIED MOVED by Mayor Dawna Martin that proposed Council Meeting times be moved to 10:00 am, on third Wednesday of every month. CARRIED MOVED by Councillor Amber Kennedy that the Policy for “Management of Unreasonable Conduct by Members of The Public” be adopted upon review and revisions to include legislation and necessary revisions. CARRIED a) MOVED by Mayor Martin that the request for lease renewal of the Hall be set for 10 years with existing terms and conditions, Letter of Intent will be required from the Village of Empress. CARRIED



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		<p>b) MOVED by Councillor Amber Kennedy for Approval of Architectural Drawings for the Hall Renovations is accepted. Letter of Approval will be required from the Village of Empress.</p> <p style="text-align: right;">CARRIED</p>
9.	CLOSED SESSION	
10.	NEXT MEETING	21 January 2026, 10:00 am
11.	ADJOURNMENT	Meeting was adjourned at 7:01 pm.

Dawna Martin, Mayor

Jerry Gautreau, CAO (Acting CAO)