



**Regular Council Meeting
MINUTES**

Monday, October 16th, 2023 @ 7:00 p.m.
Council Chambers, Village Office
#6 - 3rd Avenue W Empress, AB

1. Call to Order

The Regular Meeting of the Village of Empress was held in the Village Office in Empress on Monday, October 16th, 2023.

Mayor Arlen Johnston called the meeting to order at 6:54pm.

IN ATTENDANCE

Mayor Arlen Johnston
Deputy Mayor Dawna Martin
Councillor Kelly Burgess
Interim CAO Carrie Loose

2. Adoption of Agenda

C181-10-16-2023 MOVED by Mayor Arlen Johnston

That the Council meeting agenda for October 16th, 2023, be adopted as amended, with the addition of items:

8.4 Signing authority at ATB

8.5 Signing authority for ATB Mastercard

8.6 Empress & District Fine Arts, Culture and Leisure Christmas Potluck gifts request

8.7 Policy Pay Grid

And the CLOSED SESSION will move to item 8.8.

CARRIED

3. Adoption of Minutes

C182-10-16-2023 MOVED by Mayor Arlen Johnston

That Council approve the September 20th, 2023, Regular Council Meeting minutes as presented.

CARRIED

C183-10-16-2023 MOVED by Councillor Kelly Burgess

That Council approve the October 1st, 2023, Special Council Meeting minutes as presented.

CARRIED

C184-10-16-2023 MOVED by Deputy Mayor Dawna Martin

That Council approve the October 16th, 2023, Special Council Meeting minutes as presented.

CARRIED

4. Delegations

Report by Tracy Noulette, Auditor from MNP.

C185-10-16-2023 MOVED by Mayor Arlen Johnston

That Council accept the Auditors report as presented.

CARRIED

5. Administration and Committee Reports

➤ Committee Reports

- ✓ Mayor
- ✓ Deputy Mayor
- ✓ Councillor

➤ CAO Report and Public Works Report by the Interim CAO.

C186-10-16-2023 MOVED by Mayor Arlen Johnston

That Council receive as information all verbal reports as presented.

CARRIED

➤ Financial Report October 12th, 2023, Cheque Listings

C187-10-16-2023 MOVED by Deputy Mayor Dawna Martin

That Council accept the financial report as presented.

CARRIED

6. Correspondence

All correspondence was disseminated to Council prior to the meeting.

7. Old Business

7.1 Discussion on the Dog Bylaw tabled to the November meeting.

7.2 Signing of the contract with GVN Structures (for the renovations to the Community Hall) will follow the final structural assessment later in the week.

7.3 Brief discussion regarding Emergency Preparedness, reminder to check smoke detectors and fire extinguishers in all locations this month.

7.4 Two quotes for back up pumps for the well presented, tabled to the November meeting.

8. New Business

8.1 Report from the Auditor (Audit 2022) - See item 4.

8.2 Pre-Budget Discussion 2024 tabled to the November meeting.

8.3 Brief discussion regarding 110th anniversary celebrations next year.

8.4 Signing Authority at ATB

C188-10-16-2023 MOVED by Deputy Mayor Dawna Martin

That Christiaan Liebenberg be removed as a signing authority on all accounts with ATB Financial, effective immediately.

CARRIED

8.5 Signing Authority for ATB Mastercard

C189-10-16-2023 MOVED by Mayor Arlen Johnston

That Christiaan Liebenberg be removed as a signing authority on the ATB Mastercard, effective immediately.

CARRIED

C190-10-16-2023 MOVED by Councillor Kelly Burgess
That ATB issue a new Mastercard including the name of Carrie Loose, Interim CAO, as soon as possible. CARRIED

New Business – cont'd

8.6 Empress & District Fine Arts, Culture and Leisure Committee

C191-10-16-2023 MOVED by Councillor Kelly Burgess
That the Village of Empress support the Committee to purchase of Christmas gifts for the village youth up to \$500 from FCSS funds. Gifts to be given at the Potluck Supper. The Committee will submit receipts for reimbursement. CARRIED

8.7 Pay Grid Policy was tabled to the November meeting.

8.8 Closed Session

C192-10-16-2023 MOVED by Mayor Arlen Johnston
That Council move into closed session (*Economic and other interests as per Freedom of Information and Protection of Privacy Act, Part 1, Division 2, Section 27, and Employment Matters as per Freedom of Information and Protection of Privacy Act I, Part 1, Division 2, Section 17*) at 8:28 pm. CARRIED

C193-10-16-2023 MOVED by Deputy Mayor Dawna Martin
That Council move out of closed session at 10:01 pm.

C194-10-16-2023 MOVED by Mayor Arlen Johnston
That Council will accept an offer of \$5740 non-refundable payment only for the land known as Lots 36-45 Block 30 Plan 5043AV (326 4th Street W) with the completion of the purchase documents in the Village office and payment and closing documents within 15 days and if not received the price is subject to change; no access to the site will be allowed until closing. The purchase is AS IS, WHERE IS, including all faults and limitations. Bank Draft or e-transfer only. CARRIED

C195-10-16-2023 MOVED by Deputy Mayor Dawna Martin
That Council will accept an offer of \$4000 non-refundable payment only for the land known as Lots 3-4 Block 15 Plan 5043AV (615 Centre Street) with the completion of the purchase documents in the Village office and payment and closing documents within 15 days and if not received the price is subject to change; no access to the site will be allowed until closing. The purchase is AS IS, WHERE IS, including all faults and limitations. Bank Draft or e-transfer only. CARRIED

9. Next Regular Meeting Date - Wednesday, November 15th, 2023 @ 6:30 p.m.

10. Adjournment at 10:05 p.m.

Arlen Johnston

Mayor

Carrie Loose

Interim CAO