



Regular Council Meeting MINUTES

Wednesday, June 28th, 2023 @ 6:30 p.m.

Council Chambers, Village Office

#6 - 3rd Avenue W Empress, AB

1. Call to Order

The Regular Meeting of the Village of Empress was held in the Village Office in Empress on Wednesday, June 28th, 2023.

Mayor Arlen Johnston called the meeting to order at 6:30pm.

IN ATTENDANCE

Mayor Arlen Johnston

Deputy Mayor Dawna Martin

Councillor Kelly Burgess

Chief Administrative Officer Christiaan Liebenberg

2. Adoption of Agenda

C095-06-28-2023 MOVED by Mayor Arlen Johnston

That the Council meeting agenda for June 28th, 2023, be adopted as amended, presented, and printed.

CARRIED

3. Adoption of Minutes

C096-06-28-2023 MOVED by Deputy Mayor Dawna Martin

That Council approve the June 7th, 2023, Special Council Meeting minutes as presented and printed.

CARRIED

4. Delegations

C097-06-08-2023 MOVED by Councillor Kelly Burgess

That Council receive as information the watering issue presented and authorize Administration review bulk water rates in the region with a recommendation to raise bulk water prices as priority and advise Council accordingly.

CARRIED

C098-06-08-2023 MOVED by Councillor Kelly Burgess

That Council authorize the mayor and one elected official sign the access agreement with Alberta Transportation dated June 28th, 2023, granting Thurber Engineering Ltd. access to said lands Plan 9111276 Lot 1 and Plan 5043 AV Block A (gravel pit) for the purpose of assessing environmental conditions with respect to historic salt handling and storage activities.

CARRIED

5. Administration and Committee Reports

➤ Committee Reports

- ✓ Mayor
- ✓ Deputy Mayor
- ✓ Councillor

- **Public Works Report** by the Chief Administrative Officer.
- **CAO Report** by the Chief Administrative Officer.

C099-06-28-2023 MOVED by Mayor Arlen Johnston

That Council receive as information all verbal & written reports presented: Item 5. **CARRIED**

- **Financial Report** May 31st, 2023, Cheque Listings by the Chief Administrative Officer.

C100-06-28-2023 MOVED by Deputy Mayor Dawna Martin

That Council receive, accept, and approve the May 31st, 2023, financial report presented here, and Council receive as information the 6-month Budgetary Control and YTY Actual Operating Comparison Report June 30th, 2023. **CARRIED**

6. Correspondence

C101-06-28-2023 MOVED by Councillor Kelly Burgess

That Council approve the letter of support as per the June 19th, 2023, request from Special Areas to support the "Endorsement for a Regional Application for Alberta Advantage Immigration Program". **CARRIED**

7. Old Business

None

8. New Business

8.1 Empress Library Annual Report 2022

C102-06-28-2023 MOVED by Deputy Mayor Dawna Martin that Council receive as information the Empress Library Annual Report 2022.

CARRIED

8.2 Sewer Repairs on 2nd 3rd and 4th Street 2024-2025

C103-06-28-2023 MOVED by Councillor Kelly Burgess

THAT Council accept as information the verbal report on sewer repairs on 2nd. 3rd and 4th Street West as well as 3rd Avenue including the cost estimate from Thuro = approx. \$200,000.

CARRIED

8.3 Bylaw Officer

C104-06-28-2023 MOVED by Mayor Arlen Johnston

THAT Council accept as information the verbal report on the requirement for a Bylaw Officer.

CARRIED

8.4 MSI applications

C105-06-28-2023 MOVED by Deputy Mayor Dawna Martin

That Council accept as information the verbal report on prioritizing some of the submitted MSI projects.

CARRIED

8.5 Bylaw 2019-06 Emergency Management

C106-06-28-2023 MOVED by Deputy Mayor Dawna Martin

That Council gives first reading on a revised copy of Bylaw 2019-06 Emergency Management: "Council appoints the DEM page 2 and changing definition of Director from employee to appointee page 1".

CARRIED

8.6 CLOSED SESSION

C107-06-28-2023 MOVED by Deputy Mayor Dawna Martin

That Council move into closed session (*Economic and other interests as per Freedom of Information and Protection of Privacy Act, Part 1, Division 2, Section 27, and Employment Matters as per Freedom of Information and Protection of Privacy Act I, Part 1, Division 2, Section 17*) at 8:36pm.

CARRIED

C108-06-28-2023 MOVED by Councillor Kelly Burgess

That Council move out of closed session at 10:42pm.

CARRIED

C109-06-28-2023 MOVED by Mayor Arlen Johnston

That Council terminate the contract agreement with Gary Peers for the Chief Administrative Officer position of the Village of Empress.

CARRIED

C110-06-28-2023 MOVED by Deputy Mayor Dawna Martin

That Council approve the successful 6-month probation appraisal for the Chief Administrative Officer Christiaan Liebenberg effective June 20th, 2023, and authorize the mayor sign the final copy of the appraisal.

CARRIED

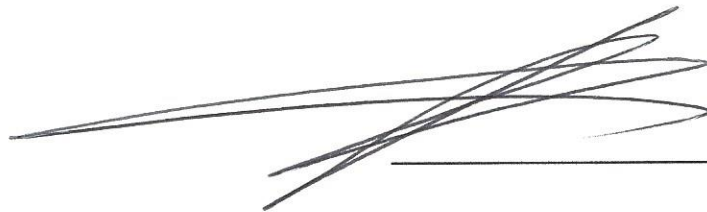
C111-06-28-2023 MOVED by Councillor Kelly Burgess

That Council approve adding CAO Christiaan Liebenberg as authorized representative/director for the Village of Empress Canada Revenue Agency account and authorize the CAO send the letter for such request to CRA.

CARRIED

9. Next Regular Meeting Date - Wednesday, July 26th, 2023 @ 6:30 p.m.

10. Adjournment at 10:43 p.m.



Mayor



Chief Administrative Officer