

VILLAGE OF EMPRESS
REGULAR COUNCIL MEETING
JUNE 29, 2022

The Regular Meeting of the Council of the Village of Empress was held by Zoom on Wednesday June 29, 2022 at 7:30 p.m.

**MEMBERS
PRESENT**

Official Administrator – Harold Johnsrude
Interim CAO – Kelly Tucker

Recording Secretary – Tamara Ravenwood
Zoom coordinator – Carrie Loose

CALL TO ORDER

The regular council meeting was called to order by Harold Johnsrude at 7:30 p.m.

**ACCEPTANCE OF
AGENDA**
C70-06-29-2022

MOTION by Harold Johnsrude to approve the June 29, 2022 Council meeting agenda as presented.

CARRIED

**ADOPTION OF
MINUTES**
C71-06-29-2022

MOTION by Harold Johnsrude to approve the minutes of the Regular Council Meeting held on June 1, 2022.

CARRIED

C72-06-29-2022

MOTION by Harold Johnsrude to approve the minutes of the Special Council meeting held on June 23, 2022.

CARRIED

**REGISTERED
PRESENTATIONS**

No presentations.

**COMMITTEE
REPORTS**

No reports.

**PUBLIC WORKS
REPORT**

Kelly Tucker provided a brief review of Public Works activities with respect to mowing and volunteers.

CAO REPORT

A brief review of activities with respect to tax notices, dog complaints, website updates and upcoming nominations was provided.

**OFFICIAL
ADMINISTRATOR
REPORT**

Harold Johnsrude commended Kelly Tucker for bringing his technical experience to the water testing tasks. He also thanked the office staff for taking on and learning the procedures to update the property assessment and tax roll and prepare the tax notices. Mr. Johnsrude expressed concern that he is receiving reports that Village residents are communicating with Village workers, volunteers and contractors in a disrespectful manner and mentioned that kind of conduct was not acceptable:

- Unless a Village resident has something nice to say to Village employees,

| | |
|---|--|
| <p>FINANCIAL REPORT</p> | <p>contractors or volunteers, don't say anything. They are off limits.</p> <ul style="list-style-type: none"> • If Village residents have suggestions, concerns, or complaints, they are to be addressed to Mr. Kelly Tucker, Interim CAO and only to him. If residents want to contact the Official Administrator, that is to be done through Mr. Tucker who will obtain contact information for Mr. Johnsrude. Mr. Johnsrude also mentioned that the Village may need a policy that will address appropriate conduct and the protocols for presenting complaints. <p>Harold Johnsrude explained he was in the process of analyzing the 2022 budget and will have a report on the first half of 2022 for the next meeting.</p> |
| <p><u>OLD BUSINESS</u> <u>EV CHARGING APPLICATION FOR FUNDING</u> C73-06-29-2022</p> | <p>No delegations came forward to speak to this item. MOTION by Harold Johnsrude to affirm Council Resolution C31-04-14-2022 which directed administration to authorize the application for funding under the Electric Vehicle Charging Program.</p> <p style="text-align: right;">CARRIED</p> |
| <p><u>2022 CAPITAL PROJECTS</u> C74-06-29-2022</p> | <p>MOTION by Harold Johnsrude to direct ICAO Tucker to review the water tower and pump station project with MPE Engineering to determine the timeline when this work should be done.</p> <p style="text-align: right;">CARRIED</p> |
| <p><u>STATUS OF VILLAGE WATER SYSTEM OPERATIONS</u></p> | <p>Kelly Tucker provided a brief overview of activities related to water systems. He described that Special Areas was assisting for a time and has been unable to continue to help. AB Environment has been supportive and has helped advise on daily testing which Kelly Tucker has been performing. A new water technician is scheduled to begin employment with the Village in mid-July.</p> |
| <p><u>TRAFFIC BYLAW 3-2022</u> C75-06-29-2022</p> | <p>The previous Council was in the process of passing a new Traffic Bylaw 3-2022 which received the 1st reading of the 3 required readings. The Sidewalk and Boulevard Maintenance Bylaw 1-019 was repealed to be included in the new Traffic Bylaw. Therefore, there is no Sidewalk and Boulevard Maintenance bylaw and the Village is still under Traffic Bylaw 9-2014 until Traffic Bylaw 3-2022 is passed.</p> <p>MOTION by Harold Johnsrude to defer the 2nd and 3rd readings of Traffic Bylaw 3-2022 to when a new Council is in place.</p> <p style="text-align: right;">CARRIED</p> |
| <p><u>PROCEDURAL BYLAW 1-2022</u> C76-06-29-2022</p> | <p>Due to unfinished business by the previous council, the Procedural Bylaw 2-2021, is still in force. OA Johnsrude will make further comments on this matter at the next meeting.</p> <p>MOTION by Harold Johnsrude to defer the 2nd and 3rd readings of Procedural Bylaw 1-2022 to when a new Council is in place.</p> <p style="text-align: right;">CARRIED</p> |

| | |
|--|---|
| <p><u>SPLASH PARK REPAIRS</u> C77-06-29-2022</p> <p><u>REMOTE ACCESS TO WATER MONITORING SYSTEM</u> C78-06-29-2022</p> <p><u>PUBLIC WORKS PERSONNEL</u> C79-06-29-2022</p> <p><u>LIBRARY BOARD</u> C80-06-29-2022</p> <p>CORRESPONDENCE</p> <p>CLOSED MEETING</p> <p><u>NEXT MEETING</u></p> <p><u>ADJOURNED</u></p> | <p>Due to unfinished business by the previous council, the Procedural Bylaw 2-2021, is still in force. OA Johnsrude will make further comments on this matter at the next meeting.</p> <p>MOTION by Harold Johnsrude to defer the 2nd and 3rd readings of Procedural Bylaw 1-2022 to when a new Council is in place.</p> <p style="text-align: center;">CARRIED</p> <p>MOTION by Harold Johnsrude to authorize the ICAO to obtain a quote to repair the existing damage to the splash park and modifications to prevent freeze-up and bring back to Council.</p> <p style="text-align: center;">CARRIED</p> <p>MOTION by Harold Johnsrude to authorize the ICAO to proceed with purchasing and installing remote access to monitor the water treatment facility to maximum cost of \$15,000 and apply for capital grants to fund this expenditure.</p> <p style="text-align: center;">CARRIED</p> <p>MOTION by Harold Johnsrude to authorize the ICAO to hire a part-time employee specifically for water operation and hire a full-time Public Works employee.</p> <p style="text-align: center;">CARRIED</p> <p>MOTION by Harold Johnsrude to appoint Clinton Steinley and Vivian Walsh Moseley to the Library Board for the term of June 29, 2022 to June 29 2025.</p> <p style="text-align: center;">CARRIED</p> <p>No correspondence.</p> <p>No closed session.</p> <p>Next Regular Council meeting will be July 21, 2022 at 7:30pm.</p> <p>Harold Johnsrude adjourned the meeting at 8:25 pm.</p> <p style="text-align: right;"><i>Harold Johnsrude</i> Official Administrator</p> <p style="text-align: right;"><i>Kelly Tucker</i> Interim CAO</p> |
|--|---|