

**VILLAGE OF EMPRESS**  
**REGULAR COUNCIL MEETING**  
**JUNE 1 2022**

**The Regular Meeting of the Council of the Village of Empress was held in the Village of Empress Hall on Wednesday June 1, 2022 at 7:30 p.m.**

**MEMBERS  
PRESENT**

Official Administrator – Harold Johnsrude  
Interim CAO – Kelly Tucker  
  
Recording Secretary – Tamara Ravenwood

**CALL TO ORDER**

The regular council meeting was called to order by Harold Johnsrude at 7:33 p.m.

**INTRODUCTORY  
REMARKS**

Harold Johnsrude introduced himself to the community and explained his role as appointed by the Minister of Municipal Affairs until September 30, 2022. He noted that his presence was at no cost to the Village. He will be addressing the current operations of the Village and the safety of the Village residents and will refrain as much as possible in committing the Village to decisions with a long-term impact. He indicated that these are not normal circumstances, and that residents are reminded to not expect operations to be normal.

**ACCEPTANCE OF  
AGENDA**  
**C44-06-01-2022**

**MOTION** by Harold Johnsrude to approve the June 1, 2022 Council meeting agenda as presented/  
  
**CARRIED**

**ADOPTION OF  
MINUTES**  
**C45-06-01-2022**

**MOTION** by Harold Johnsrude to approve the minutes of the Special Council meeting held on May 26, 2022.  
  
**CARRIED**

**BUSINESS ARISING**

Harold Johnsrude explained that various items from the previous meeting on April 14, 2022 need to be revisited to confirm (or defer) their inclusion in legal minutes.

**EV CHARGING  
APPLICATION FOR  
FUNDING**  
**C46-06-01-2022**

**MOTION** by Harold Johnsrude to defer affirming Council Resolution C31-01-14-2022 which directed administration to authorize the application for funding under the Electric Vehicle Charging Program until the next regular Council Meeting.  
  
**CARRIED**

**APPOINTMENT OF  
SUBSTITUTE  
RETURNING  
OFFICER**  
**C47-06-01-2022**

**MOTION** by Harold Johnsrude to affirm Council resolution C34-04-14-2022 to appoint Carrie Loose as Substitute Returning Officer for the upcoming by-election.  
  
**CARRIED**

<p><b><u>EMPRESS LIBRARY BOARD APPOINTMENTS</u></b> C48-06-01-2022</p>	<p><b>MOTION</b> by Harold Johnsrude to affirm Council resolution C35-04-2022 to amend the appointment term of June Johanson to expire on May 20, 2024 and to appoint Judy Marshall to the Library Board for the term of April 14, 2022 to April 13, 2025.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<p><b><u>HERITAGE SOCIETY CHIMNEY RESTORATION LETTER</u></b> C49-06-01-2022</p>	<p><b>MOTION</b> by Harold Johnsrude to affirm Council resolution C36-04-2022 FOR Council to provide a letter in support of the chimney restoration at St. Mary the Virgin Anglican Church Historical Site.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<p><b><u>PALLISER AIRSHED SOCIETY</u></b> C50-06-01-2022</p>	<p><b>MOTION</b> by Harold Johnsrude to affirm Council resolution C37-04-2022 to approve the placing of a Purple Air PM2.5 Monitor (air quality monitoring station) on the Village Office Building as requested by Palliser Airshed Society.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<p><b><u>LEGAL ASSISTANCE RE INTERIM CAO CONTRACT</u></b> C51-06-01-2022</p>	<p><b>MOTION</b> by Harold Johnsrude to affirm Council resolution C38-06-01-2022 to approve the unplanned expenditure for legal assistance in preparing the contract for the Interim CAO.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<p><b><u>INTERIM CAO REPORT</u></b> C52-06-01-2022</p>	<p><b>MOTION</b> by Harold Johnsrude to request the Interim CAO to bring to the next regular Council meeting a strategy on addressing the 2022 capital projects.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<p><b><u>NEW BUSINESS BY-ELECTION for THREE COUNCILLORS</u></b> C53-06-01-2022</p>	<p>COUNCIL</p> <p><b>MOTION</b> by Harold Johnsrude to establish Monday, August 8, 2022 as the date of the Village of Empress by-election and Monday, July 11, 2022 as the closing date to file nomination papers.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<p><b><u>APPOINTMENT OF RETURNING OFFICER</u></b> C54-06-01-2022</p>	<p><b>MOTION</b> by Harold Johnsrude to APPOINT Kelly Tucker, Interim CAO, to the position of Returning Officer of the August 8, 2022 by-election.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<p><b><u>BOARDS AND COMMITTEES</u></b> C55-06-01-2022</p>	<p><b>MOTION</b> by Harold Johnsrude to appoint Kelly Tucker, Interim CAO, to the following Boards and Committees until an elected Council is in place:</p> <ul style="list-style-type: none"> <li>a. Expected to attend all scheduled meetings: <ul style="list-style-type: none"> <li>i. Big Country Waste Management</li> <li>ii. Emergency Management Committee</li> <li>iii. Municipal Planning Commission</li> <li>iv. Palliser Regional Municipal Services</li> </ul> </li> </ul>

	<p><b>b.</b> Expected to attend meetings only upon request of the respective Board/Committee:</p> <ul style="list-style-type: none"> <li>i. Acadia Foundation</li> <li>ii. Airport Advisory Board</li> <li>iii. Big Country Medical Dental Board</li> <li>iv. Canadian Badlands</li> <li>v. Hospital Advisory Board</li> <li>vi. Empress Municipal Library</li> <li>vii. Oyen &amp; District Health Foundation</li> <li>viii. Palliser Economic Partnership</li> <li>ix. Parks Trails and Recreation Advisory Board</li> <li>x. Red Deer River Watershed</li> <li>xi. SAMDA Economic Partnership</li> </ul>
<p><b><u>NEXT MEETING</u></b> <b>C56-06-01-2022</b></p>	<p><b>MOTION</b> by Harold Johnsrude to schedule the next regular Council meeting for Wednesday, June 29, 2022 at 7:30pm to hold virtually.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b><u>NEW BUSINESS</u></b> <b><u>INTERIM CAO</u></b> <b><u>COMMITTEE</u></b> <b><u>APPOINTMENTS</u></b> <b>C57-06-01-2022</b></p>	<p><b>ADMINISTRATION</b></p> <p><b>MOTION</b> by Harold Johnsrude to appoint Kelly Tucker, Interim CAO to the following Committees to represent the Village as administration:</p> <ul style="list-style-type: none"> <li>Palliser Economic Partnership</li> <li>SAMDA Economic Partnership</li> <li>Canadian Badlands</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b><u>INTERIM CAO</u></b> <b><u>POSITION</u></b> <b><u>APPOINTMENTS</u></b> <b>C58-06-01-2022</b></p>	<p><b>MOTION</b> by Harold Johnsrude to appoint Kelly Tucker, Interim CAO to the following positions:</p> <ul style="list-style-type: none"> <li>Director of Disaster Services</li> <li>Development Officer</li> <li>FOIP Coordinator</li> <li>Assessment Review Board Clerk</li> <li>Subdivision &amp; Development Appeal Board Clerk</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b><u>PROVISION OF</u></b> <b><u>WATER SERVICES</u></b> <b>C59-06-01-2022</b></p>	<p><b>PUBLIC WORKS</b></p> <p><b>MOTION</b> by Harold Johnsrude to authorize the Interim CAO to enter into contracts regarding the provision of certified water and wastewater operator services that are either of a temporary nature, permanent for not longer than 1 year, back-up and emergency situations.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b><u>REPORT ON</u></b> <b><u>SAFETY OF WATER</u></b> <b>C60-06-01-2022</b></p>	<p><b>MOTION</b> by Harold Johnsrude for Kelly Tucker to report back to Council the status of retaining the safety of the Village’s water system</p> <p style="text-align: right;"><b>CARRIED</b></p>

**COUNCIL  
INFORMATION**

**FINANCE**

Harold Johnsrude noted that information related to the 2022 Tax Rate Bylaw was still being finalized and the 2022 Tax Rate Bylaw and 2022 Tax Penalty Bylaw will need to be deferred to a Special Council Meeting later in June.

Letter from Minister of Municipal Affairs with regard to the appointment of the Official Administrator was read. A copy was mailed to every resident of Empress.

**ADJOURNMENT**

Harold Johnsrude adjourned the meeting at 8:11pm. Question period to follow.

*Harold Johnsrude*

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**Official Administrator**

*Kelly Tucker*

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**Interim CAO**