

**VILLAGE OF EMPRESS**  
**REGULAR COUNCIL MEETING**  
**FEBRUARY 17 2022**

**The Regular Meeting of the Council of the Village of Empress was held via Zoom on Thursday February 17, 2022 at 7:30 p.m.**

**MEMBERS**  
**PRESENT**

Mayor – Martin Jarvis  
Deputy Mayor – Dan Moslamani  
Councillor - Clint Steinley

CAO/ Recording Secretary – Debbie Ross  
Webinar Coordinator - Tamara Ravenwood

**CALL TO ORDER**

The regular council meeting was called to order by Mayor Jarvis at 7:40 p.m.

**ACCEPTANCE OF**  
**AGENDA**  
**C7-02-17-2022**

**RESOLUTION** by Mayor Jarvis to adopt the February 17, 2022 agenda as amended.  
Amend 5) a) RCMP

**CARRIED**

**ADOPTION OF**  
**MINUTES**  
**C8-02-17-2022**

**RESOLUTION** by Councillor Steinley that the Village of Empress adopts the minutes for the Regular Council Meeting of January 27, 2021 as presented.

**CARRIED**

**RCMP**

Cpl. Robert Morozoff and his colleague attended the February meeting at Councils request to provide some guidance with regard to the proposed Traffic Bylaw

**BIG COUNTRY**  
**MEDICAL DENTAL**  
**BOARD**

Councillor Steinley provided a report from the Big Country Medical Dental Board meetings he attended on 26 Jan and 16 Feb 2022.

**ECONOMIC**  
**DEVELOPMENT**  
**FOR ELECTED**  
**OFFICIALS**

Councillor Steinley provided a report from the Economic Development for Elected Officials training program he attended on 1 Feb 2022.

**EMERGING**  
**TRENDS IN**  
**MUNICIPAL LAW**

Councillor Steinley provided a report from the Emerging Trends in Municipal Law training program he attended on 10 Feb 2022, presented by Brownlee Law.

**HOUSING 101 FOR**  
**ELECTED**  
**OFFICIALS**

Councillor Steinley provided a report from the Housing 101 for Elected Officials training program he attended on 17 Feb 2022, presented by Alberta Seniors and Community Housing Association.

<p><b><u>PUBLIC WORKS REPORT</u></b></p>	<p>Council was provided with a written Public Works report.</p>
<p><b>C9-02-17-2022</b></p>	<p><b>RESOLUTION</b> by Mayor Jarvis to accept the written and verbal reports of Council and staff for information purposes as presented.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<p><b><u>DOG BYLAW 5-2018</u></b> <b>C10-02-17-2022</b></p>	<p><b>RESOLUTION</b> by Mayor Jarvis that Section 33(1) Amend number of Dogs from a maximum of 3 to 4 and amend Schedule “A” Licence Fees, as follows:</p> <p>Replace first 3 fees with 1 new fee of \$10.00 per year  Add a new line for subsequent annual renewal fee of \$5.00  The remaining schedule A License Fees remain unchanged</p> <p style="text-align: center;"><b>CARRIED</b></p>
<p><b><u>REVIEW PROCEDURAL BYLAW 1-2022</u></b> <b>C11-02-17-2022</b></p>	<p><b>RESOLUTION</b> by Mayor Jarvis to give Bylaw1-2022, being the Procedural Bylaw, first reading.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<p><b><u>BYLAW 2-2022 REPEAL BYLAW 1-2019 BYLAW (SIDEWALK AND BOULEVARD)</u></b> <b>C12-02-17-2022</b> <b>C13-02-17-2022</b></p>	<p><b>RESOLUTION</b> by Mayor Jarvis to give Bylaw 2-2022, being the Repeal Bylaw 1-2019 Bylaw, first reading</p> <p style="text-align: center;"><b>CARRIED</b></p> <p><b>RESOLUTION</b> by Councillor Steinley to give Bylaw 2-2022, being the Repeal Bylaw 1-2019 Bylaw, second reading.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<p><b>C14-02-17-2022</b></p>	<p><b>RESOLUTION</b> by Mayor Jarvis to present Bylaw 2-2022, being the Repeal Bylaw 1-2019 Bylaw, for third reading.</p> <p style="text-align: center;"><b>CARRIED UNANIMOUSLY</b></p>
<p><b>C15-02-1-2022</b></p>	<p><b>RESOLUTION</b> by Councillor Steinley to give Bylaw 2-2022, being the Repeal Bylaw 1-2019 Bylaw, third reading.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<p><b><u>BYLAW 3-2022 TRAFFIC BYLAW</u></b> <b>C16-02-17-2022</b></p>	<p><b>RESOLUTION</b> by Mayor Jarvis to give Bylaw 3-2022, being the Bylaw to Regulate the Traffic in the Village of Empress, first reading.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<p><b><u>ORGANIZATIONAL STRUCTURE POLICY REVIEW</u></b></p>	<p>Council reviewed Policy 11-02 Organizational Structure, with no changes.</p>

<p><b><u>COUNCILLOR EXPENSE POLICY REVIEW</u></b></p>	<p>Council reviewed Policy 11-01 Councillor Expense Policy, with no changes.</p>
<p><b><u>ELECTRIC CHARGING STATION</u></b> C17-02-17-2022</p>	<p><b>RESOLUTION</b> by Councillor Steinley that the Village of Empress investigate the opportunity of applying for a grant to install an electric charging station in Empress, through the Electric Vehicle Charging Program grant. <b>CARRIED</b></p>
<p><b><u>FIRE HYDRANT MAINTENANCE POLICY</u></b> C18-02-17-2022</p>	<p><b>RESOLUTION</b> by Mayor Jarvis that the Council of the Village of Empress adopt Policy 23-01 being the Fire Hydrant Maintenance Policy. <b>CARRIED</b></p>
<p><b><u>FREEDOM TO READ WEEK PROCLAMATION</u></b></p>	<p>Mayor Jarvis proclaimed the week of February 20-26 as Freedom to Read Week, in support of the initiatives of the Marigold Library System, and issues of intellectual freedom, which are guaranteed under the Charter of Rights and Freedoms.</p>
<p><b>CORRESPONDENCE</b> C19-02-17-2022</p>	<p><b>RESOLUTION</b> by Mayor Jarvis that the Council receives for information the correspondence presented at the 17 Feb 2022 Regular Council meeting. <b>CARRIED</b></p>
<p><b><u>RESIGNATION OF DEBBIE ROSS, CAO</u></b></p>	<p><b>Debbie Ross, CAO, reviewed the accomplishments of the Administration, Councils, and community over the last few years, citing specifically that numerous properties have sold, new businesses are in progress of setting up in Empress, social media presence has grown, population has grown 10%, there is zero debt on the Village books, there are healthy capital reserves and there are no identified issues with respect to government reporting.</b></p>
<p>C20-02-17-2022</p>	<p><b>Debbie Ross tendered her 2 months notice to resign as CAO, citing ongoing abuse and subsequent stress in her position. Debbie Ross explained to Council that she will take the holidays owed to her immediately.</b></p> <p><b>RESOLUTION</b> by Mayor Jarvis that the Council accept her resignation as tendered. <b>CARRIED</b></p>
<p><b><u>ADJOURNMENT</u></b></p>	<p>Mayor Jarvis adjourned the meeting at 9:32 p.m.</p> <p><i><u>Martin Jarvis</u></i> Mayor Jarvis</p>