

**VILLAGE OF EMPRESS**  
**REGULAR COUNCIL MEETING**  
**OCTOBER 28, 2021**

**The Regular Meeting of the Council of the Village of Empress was held via Zoom on Thursday October 28, 2021 at 7:30 p.m.**

**MEMBERS**  
**PRESENT**

Mayor - ~~Carman Cooper~~ Martin Jarvis  
Deputy Mayor – ~~Sandra Crooker~~ Dan Moslamani  
Councillor - ~~Roy Gill~~ Clint Steinley

CAO/ Recording Secretary – Debbie Ross

**CALL TO ORDER**

The regular council meeting was called to order by Mayor Jarvis at 7:38 p.m.

**ACCEPTANCE OF**  
**AGENDA**  
**C289-28-10-2021**

**RESOLUTION** by Mayor Jarvis to adopt the October 28, 2021 agenda as amended.

- 4a) iii) Organizational
- 8a) viii) AUMA Convention
- 9) Mayor Jarvis request under Correspondence

**CARRIED**

**ADOPTION OF**  
**MINUTES**  
**C290-28-10-2021**

**RESOLUTION** by Mayor Jarvis that the Village of Empress adopts the minutes for the Regular Council Meeting of September 16, 2021 as presented.

**CARRIED**

**C291-28-10-2021**

**RESOLUTION** by Mayor Jarvis that the Village of Empress adopts the minutes for the Special Council Meeting of September 23, 2021 as presented.

**CARRIED**

**C292-28-10-2021**

**RESOLUTION** by Councillor Steinley that the Village of Empress adopts the minutes for the Organizational Council Meeting of October 27, 2021 as presented.

**CARRIED**

**FININCIAL**  
**REPORTS**

Council was provided with the financial position.

**CAO REPORT**

Council was provided with the CAO action report

**PUBLIC WORKS**  
**REPORT**

Council was provided with a written Public Works report.

**C293-28-10-2021**

**RESOLUTION** by Mayor Jarvis to accept the written and verbal reports of Council and staff for information purposes as presented.

**BYLAW REVIEW**  
**MATRIX**  
**C294-28-10-2021**

**RESOLUTION** by Mayor Jarvis that the Council of the Village of Empress adopt the Bylaw Review Matrix as presented

**CARRIED**

**Council requested a draft traffic Bylaw for heavy traffic and noise.**

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**Mayor**

\_\_\_\_\_  
**Chief Administrative Officer**

<p><b><u>POLICY REVIEW MATRIX</u></b> <b>C295-28-10-2021</b></p>	<p><b>RESOLUTION</b> by Mayor Jarvis that the Council of the Village of Empress adopt the Policy Review Matrix as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>Council requested a water maintenance policy to deal with fire hydrants, curb stops and corporate curbstops.</b></p>
<p><b>BUDGET MEETING</b> <b>C296-28-10-2021</b></p>	<p><b>RESOLUTION</b> by Deputy Mayor Moslamani that the Council of the Village of Empress set the date of November 15 at 7:30 for the purpose of reviewing the first draft of the operating and capital budget and plans</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b>C297-28-10-2021</b></p>	<p><b>RESOLUTION</b> by Deputy Mayor Moslamani that the Council of the Village of Empress amend the date of the initial budget meeting to November 22, 2021 at 7:30 due to the AUMA convention November 15 to November 19 in Edmonton.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b><u>OPEN HOUSE</u></b> <b>C298-28-10-2021</b></p>	<p><b>RESOLUTION</b> by Councillor Steinley that the Council of the Village of Empress set the date of January 17, 2022 for the annual Open house with the Public.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b><u>STRATEGIC PLANNING</u></b> <b>C299-28-10-2021</b></p>	<p><b>RESOLUTION</b> by Councillor Steinley that the Council of the Village of Empress set the date of January 31, 2022 for the first Strategic Planning date.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b><u>AUMA CONVENTION</u></b> <b>C300-28-10-2021</b></p>	<p><b>RESOLUTION</b> by Deputy Mayor Moslamani that the Council of the Village of Empress send 2 members of Council, Mayor Jarvis and Councillor Steinley to the AUMA convention in Edmonton November 15-19, 2021.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>MAYOR JARVIS WITHDREW HIS NAME</p>
<p><b>C301-28-10-2021</b></p>	<p><b>RESOLUTION</b> by Deputy Mayor Moslamani that the Council of the Village of Empress amend the motion to read send 1 members of Council, Clint Steinley and 1 member of Administration, Debbie Ross, CAO to the AUMA convention in Edmonton November 15-19, 2021.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b><u>DETAILED ASSESSMENT AUDIT REPORT</u></b> <b>C302-28-10-2021</b></p>	<p><b>RESOLUTION</b> by Mayor Jarvis that the Council of the Village of Empress accepts for information the Detailed Assessment Audit prepared by Municipal Affairs.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b>C303-28-10-2021</b></p>	<p><b>RESOLUTION</b> by Mayor Jarvis that the Council of the Village of Empress accept the recommendation of the assessment review and create a Policy and form to deal with requests for assessment information as outlined in the MGA sections 299/300.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b>C304-28-10-2021</b></p>	<p><b>RESOLUTION</b> by Mayor Jarvis that the Council of the Village of Empress request a meeting with Chris Snelgrove, of Benchmark Assessment at the next Council meeting of November 25, 2021</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<p style="text-align: right;">_____ <b>Mayor</b></p> <p style="text-align: right;">_____ <b>Chief Administrative Officer</b></p>

<p><b><u>CORRESPONENCE</u></b></p> <p><b><u>NEXT MEETING DATE</u></b></p> <p><b><u>ADJOURNMENT</u></b></p>	<p><b>RESOLUTION</b> by Mayor Jarvis that the Council of the Village of Empress amend the November Council date from third Thursday, November 18, 2021 to the following week, - November 25, 2021 at 7:30 due to the AUMA convention in Edmonton, November 15 to 19, 2021.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>Mayor Jarvis adjourned the meeting at 10:37 p.m.</b></p> <p style="text-align: right;">_____ <b>Mayor</b></p> <p style="text-align: right;">_____ <b>Chief Administrative Officer</b></p>
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