

VILLAGE OF EMPRESS
ORGANIZATIONAL MEETING
October 27, 2021

The Organizational Meeting of the Village of Empress was held in the Village Office on Thursday, October 27, 2021 at 4:30 p.m. by zoom

MEMBERS
PRESENT

Martin Jarvis
Dan Moslamani
Clint Steinley

Chief Administrative Officer Debbie Ross
Recording Secretary – Tamara Ravenwood

The meeting was called to order by CAO Debbie Ross at 5:00 p.m.

CALL TO ORDER

ADOPTION OF AGENDA
O277-27-10-2021

RESOLUTION by Martin Jarvis to approve the agenda as presented.

CARRIED

ELECTION OF MAYOR

CAO Ross called for nominations for Mayor.
Dan Moslamani nominated Martin Jarvis as Mayor.
CAO Ross called for any other nominations (3) times.
CAO Ross declared Martin Jarvis as Mayor.

ELECTION OF DEPUTY
MAYOR

Mayor Jarvis called for nominations for Deputy Mayor.
Mayor Jarvis nominated Dan Moslamani as Deputy Mayor.
Clint Steinley nominated Clint Steinley as Deputy Mayor.
Mayor Jarvis called for any other nominations (3) times.
It was determined that voting would be done by show of hands
All those in favor of Dan Moslamani 2
All those in favor of Clint Steinley 1
Mayor Jarvis declared Dan Moslamani as Deputy Mayor.

OATH OF OFFICE

Martin Jarvis took the Oath of Office as Mayor for the Village of Empress, Dan Moslamani took the oath of Office for Deputy Mayor, and Clint Steinley took the Oath of Office as Councillor for the Village of Empress.

APPOINTMENTS AND
NOMINATIONS TO
COMMITTEES
O278-27-10-2021

RESOLUTION by Mayor Jarvis that the Council of the Village of Empress adopt the appointments of members of Council to Committees and Boards as of October 27, 2021 to be as follows:

Acadia Foundation	-	Clint Steinley
Airport Advisory Board	-	Martin Jarvis
Big Country Medical Dental Board	-	Clint Steinley
Big Country Waste Management	-	Martin Jarvis
Canadian Badlands	-	Dan Moslamani
alternate	-	Clint Steinley
Emergency Management Committee	-	all 3
Hospital Advisory Board	-	Martin Jarvis
Empress Municipal Library	-	Clint Steinley
Municipal Planning Commission	-	Dan Moslamani

Mayor

Chief Administrative Officer

	<p>Oyen & District Health Foundation - Sandra Crooker Palliser Economic Partnership - Clint Steinley Alternate - Sandra Crooker Palliser Regional Municipal Services - Martin Jarvis alternate - Clint Steinley Parks Trails and Recreation Advisory Board - Dan Moslamani Red Deer River Watershed - Martin Jarvis alternate - Clint Steinley SAMDA - Clint Steinley alternate Council rep - Martin Jarvis</p>
<p>COMMITTEE APPOINTMENTS FOR MEMBERS AT LARGE O279 27-10-2021</p>	<p style="text-align: center;">CARRIED</p> <p>RESOLUTION by Mayor Jarvis that the Council of the Village of Empress adopt the appointments of members at Large to Committees and Boards as of October 27, 2021 to be as follows:</p> <p>Joint Assessment Review Board - Kelly Tucker. Municipal Planning Commission - Dawna Martin, Leo Hensel Palliser Economic Partnership - Debbie Ross SAMDA Economic Partnership - Dawna Martin, Debbie Ross Canadian Badlands - Debbie Ross Subdivision & Development Appeal Board - Sandra Crooker Alternate - Kelly Tucker</p> <p style="text-align: center;">CARRIED</p>
<p>DESIGNATED OFFICERS O280 27-10-2021</p>	<p>RESOLUTION by Mayor Jarvis that the Council of the Village of Empress delegate to the CAO the following designated officer positions as follows: the following appointments October 27, 2021:</p> <p>Director of Disaster Services Debbie Ross Development Officer Debbie Ross FOIP Coordinator Debbie Ross Assessment Review Board Clerk Debbie Ross Subdivision & Development Appeal Board clerk Debbie Ross And any other designated officer position that may be required throughout the year in accordance with the MGA Revised Statutes of Alberta Section 210(5).</p> <p style="text-align: center;">DEFEATED</p> <p>CAO Ross informed Council, that in accordance with her contract, Council is now in breach of her contract.</p>
<p>O281 27-10-2021</p>	<p>RESOLUTION by Mayor Jarvis to rescind the defeated motion.</p> <p>RESOLUTION by Deputy Mayor Moslamani that the Council of the Village of Empress request Municipal Affairs investigate the Village of Empress over the past 8 years. Deputy Moslamani withdrew the resolution from the floor prior to a vote being called. Mayor Jarvis put forth the original motion again.</p> <p style="text-align: right;">_____ Mayor</p> <p style="text-align: right;">_____ Chief Administrative Officer</p>

<p>O282 27-10-2021</p>	<p>RESOLUTION by Mayor Jarvis that the Council of the Village of Empress delegate to the CAO the following designated officer positions as follows: the following appointments October 27, 2021:</p> <table border="0"> <tr> <td>Director of Disaster Services</td> <td>Debbie Ross</td> </tr> <tr> <td>Development Officer</td> <td>Debbie Ross</td> </tr> <tr> <td>FOIP Coordinator</td> <td>Debbie Ross</td> </tr> <tr> <td>Assessment Review Board Clerk</td> <td>Debbie Ross</td> </tr> <tr> <td>Subdivision & Development Appeal Board clerk</td> <td>Debbie Ross</td> </tr> </table> <p>And any other designated officer position that may be required throughout the year in accordance with the MGA Revised Statutes of Alberta Section 210(5).</p> <p style="text-align: center;">CARRIED</p>	Director of Disaster Services	Debbie Ross	Development Officer	Debbie Ross	FOIP Coordinator	Debbie Ross	Assessment Review Board Clerk	Debbie Ross	Subdivision & Development Appeal Board clerk	Debbie Ross
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Development Officer	Debbie Ross										
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<p>OTHER APPOINTMENTS O283 27-10-2021</p>	<p>RESOLUTION by Councillor Steinley that the Council of the Village of Empress adopt the following appointment</p> <table border="0"> <tr> <td>Deputy Director of Disaster Services</td> <td>Darlene Gill</td> </tr> </table> <p style="text-align: center;">CARRIED</p>	Deputy Director of Disaster Services	Darlene Gill								
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<p>SIGNING AUTHORITY O284 27-10-2021</p>	<p>RESOLUTION by Mayor Jarvis that the signing authority for the Village of Empress require 2 signatures, with one being Martin Jarvis as Mayor, Dan Moslamani as Deputy Mayor, or Clint Steinley as Councillor for Council and Debbie Ross, CAO as the designated officer for cheque signing, and for the remaining Municipal business the CAO and when necessary, the Mayor.</p> <p style="text-align: center;">CARRIED</p>										
<p>DATES AND TIMES OF COUNCIL MEETINGS O285 27-10-2021</p>	<p>RESOLUTION by Mayor Martin that the regular scheduled Council meetings for the Village of Empress will be held third Thursday of each month at 7:30 p.m. at the Municipal Office located at 6 3rd Avenue West.</p> <p style="text-align: center;">CARRIED</p>										
<p>PROFESSIONAL SERVICES O286-27-10-2021</p>	<p>RESOLUTION by that the Council of the Village of Empress adopt the following appointments October 27, 2021 to be as follows:</p> <table border="0"> <tr> <td>Auditors- MNP</td> </tr> <tr> <td>Prime Engineer- MPE Engineering</td> </tr> <tr> <td>Assessors – Chris Snelgrove of Benchmark Assessment consultants Inc.</td> </tr> <tr> <td>Lawyers –Smith & Hershey Law Firm</td> </tr> </table> <p style="text-align: center;">CARRIED</p>	Auditors- MNP	Prime Engineer- MPE Engineering	Assessors – Chris Snelgrove of Benchmark Assessment consultants Inc.	Lawyers –Smith & Hershey Law Firm						
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<p>MUNICIPAL OFFICE O287 27-10-2021</p>	<p>RESOLUTION by Mayor Jarvis that the Council of the Village of Empress designate the building located at 6 3rd Avenue West as its Municipal Office.</p> <p style="text-align: center;">CARRIED</p>										
<p>ADJOURNMENT</p>	<p>Meeting adjourned at 7:12 p.m</p> <p style="text-align: right;">_____ Mayor</p> <p style="text-align: right;">_____ Chief Administrative Officer</p>										

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